



## **DAR ES SALAAM TEXTILE MILLS LIMITED**

**54, C III,  
GULBERG-III,  
LAHORE – 54662, PAKISTAN**

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### **NOTICE OF ANNUAL GENERAL MEETING**

Notice is hereby given that Annual General Meeting of Shareholders of Dar Es Salaam Textile Mills Limited will be held on Monday October 28, 2019 at 11.00 am. at the registered office of the company at 54-C III, Gulberg III, Lahore, to transact the following business:

- 1- To confirm the minutes of the last Annual General Meeting held on October 27, 2018.
- 2- To receive, consider and adopt the Income Statement and Balance Sheet for the year ended June 30, 2019 and the Directors' Report and Auditor's thereon.
- 3- To appoint auditors and to fix their remuneration. The auditors of the Company M/s Rizwan & Co. Chartered Accountants, retire and being eligible offer themselves for re-appointment for the financial year ending June 30, 2020
- 4- To transact any business with the permission of the chair.

By Order of the Board

Shahid Amin Chaudry  
Company Secretary

Lahore  
October 07, 2019

#### **NOTES:**

- 1) The Members Register and Share Transfer Books will be closed from 21 October 2019 to 28 October 2019 (both days inclusive) for the purpose of the Annual General Meeting. Transfers received at M/s Corplink (Pvt) Limited, Wing Arcade, 1-K Commercial, Model Town, Lahore, the Registrar and Shares Transfer Office of the Company, by the close of business on 20 October 2019 will be treated in time for the purpose of Annual General Meeting.

Only those persons whose names appear in the Register of Members of the Company as at 20 October 2019 are entitled to attend and vote at the Annual General Meeting.

- 2) Financial Statements for the year ended 30 June 2019 will be available of the website of the Company [www.dtm.com](http://www.dtm.com) twenty-one days before the date of meeting. Further, Annual Audited Financial Statements of the Company for the year ended 30 June 2019 are being dispatched to the Member through CD/DVD. The Members may request a hard copy of Annual Audited Accounts free of cost. Standard request form is available of the above website of the Company.
- 3) Pursuant to Notification vide SRO 787(I)/2014 dated September 8th, 2014, the Securities and Exchange Commission of Pakistan (SECP) has directed all companies to facilitate their members receiving annual financial statements and notice of annual/extraordinary general meeting through electronic mail system (Email). The Company is pleased to offer this facility to our valued members who desire to receive annual financial statements and notices through email in future. In this regard, those members who wish to avail this facility are hereby requested to convey their consent via email on a standard request form which is available at the Company's website. Further, if a shareholder, in addition to above, also requests for the hard copy of Annual Financial

Statements, then the same shall be provided free of cost within seven (7) days of receipt of such request. Please ensure that your email account has sufficient rights and space available to receive such email which may be greater than 1 MB in size. Further, it is the responsibility of member(s) to timely update the share registrar of any changes in his/her/its/their registered email address at the address of Company's Registrar.

Members desiring to avail this facility may provide the requisite information to the Company for which form may be downloaded from the Company's website: [www.dtm.com](http://www.dtm.com)

4) A Member entitled to attend and vote at the Annual General Meeting may appoint another Member as his/her proxy to attend and vote for him/her provided that a corporation may appoint as its proxy a person who is not a Member but is duly authorized by the corporation. Proxies must be received at the Registered Office of the Company not less than 48 hours before the time of the holding of the Annual General Meeting.

5) CDC Account Holders will further have to follow the under mentioned guidelines as laid down by the Securities and Exchange Commission of Pakistan.

**A. FOR ATTEENDING THE MEETING:**

- i. In case of individuals, the accounts holders and/or sub-account holder and their registration details are uploaded as per the CDC Regulations, shall authenticate his/her identity by showing his original CNIC or Passport of the time of attending the Meeting.
- ii. In case of corporate entity, the Board of Directors' resolution / power of attorney with specimen signature of the nominee shall be produced (unless it has been provided earlier) at the time of the Meeting.

**B. FOR APPOINTING PROXIES:**

- i. In case of individuals, the account holders and/or sub-account holder and their registration details are uploaded as per the CDC Regulations, shall submit the proxy form as per the above requirements.
  - ii. The proxy form shall be witnessed by two persons whose names, addresses and CNIC numbers shall be mentioned on the form.
  - iii. Attested copies of CNIC or the passport of the beneficial owner and the proxy shall be furnished with the proxy form.
  - iv. The proxy shall produce his/her original CNIC or original Passport at the time of meeting.
  - v. In case of corporate entity, the Board of Directors' resolution/power of attorney with specimen signature shall be submitted (unless it has been provided earlier) along with proxy form to the Company.
7. Members are requested to notify/submit the following information/documents, in case of book entry securities in CDS to their respective participant/investor account services and in case of physical shares to the Registrar of the Company by quoting their folio number and name of the Company at the above mentioned address, if not earlier notified/submitted:
- Members are requested to notify any change in their registered address immediately.
  - Valid and legible copy of CNIC/Passport (in case of individual) and NTN Certificate (in case of corporate entity). Please note that CNIC Number is mandatory for issuance of dividend warrants and in the absence of this information payment of dividend shall be withheld.
  - Dividend mandate information mentioning title of bank account, International Bank Account Number (IBAN) bank name, branch name, branch code, and address towards direct transfer/credit of cash dividend in your account. Please note that all future dividends shall only be paid through online bank transfer as required under Section 242 of the Companies Act, 2017.
8. For any query / problem/information Members may contact the Company at email [www.infodressalaamtexmills.com](mailto:www.infodressalaamtexmills.com) and/or the Share Registrar of the Company at above mentioned address